

MINUTES OF THE MEETING OF THE BOARD OF PARK COMMISSIONERS OF MILL CREEK  
METROPARKS

A Regular Meeting of the Board of Park Commissioners of Mill Creek MetroParks was held on Monday, December 9, 2024.

The meeting opened at 5:00 p.m., with recitation of The Pledge of Allegiance.

Germaine Bennett, Board Vice-President welcomed staff and guests.

Roll Call was as follows:

Germaine Bennett;	Present
Lee Frey;	Absent
Tom Frost,	Present
Jeff Harvey;	Present
Paul Olivier;	Present

The Board was presented with the Minutes of the Regular Meeting of November 25, 2024. Germaine accepted the minutes into the record as written.

Nick Morchak, Finance Director/Treasurer presented the Department Report for Finance and requested that disbursements #94104 - #94360 for a total of \$1,063,915.61, be approved. Germaine Bennett moved, at the request of the Finance Director, that the funds having been certified as on hand and duly appropriated, that disbursements #94104 - #94360 for a total of \$1,063,915.61, be approved. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frost, Harvey, Olivier
Voting Nay:	None

Nick Morchak, Finance Director/Treasurer presented a request to decrease appropriations to Fund 701 – Replacement Reserve Fund by \$4,260,000. This year-end fund adjustment is needed to ensure that appropriations do not exceed the estimated resources and amount available to spend in the fund at the end of the year. Germaine Bennett moved, at the request of the Finance Director, that the request to decrease appropriations to Fund 701 – Replacement Reserve Fund by \$4,260,000., be approved. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frost, Harvey, Olivier
Voting Nay:	None

Nick Morchak, Finance Director/Treasurer presented a request to increase appropriations to account 100-0010-5073 Administration supplies by \$1,000. This money was received from our annual PEP Safety Grant to be used towards the purchase of AEDs. Germaine Bennett moved, at the request of the Finance Director, that the request to increase appropriations to 100-0010-5073 Administration supplied by \$1,000, be approved. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye:	Bennett, Frost, Harvey, Olivier
Voting Nay:	None

Nick Morchak, Finance/Treasurer presented a request to approve the 2025 Temporary Budget. Germaine Bennett moved, at the request of the Finance Director, that the 2025 Temporary Budget, be approved. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Aaron Young, Executive Director acknowledged Randy Malleske, Operations Manager for 22 years of dedicated service to the MetroParks. Randy has announced his retirement in January 2025.

Mark Wenick, Mill Creek MetroParks Foundation President presented the 2024 Foundation Annual Report. A copy was provided to the Board.

Austin Brooks, Staff Accountant presented the 2025 Chemical and Fertilizer Bids for approval. Austin recommended using the lowest bid for each product between the 6 vendors who bid. If a product was not bid or provided, it is up to the employee purchasing to shop for the lowest price. Germaine Bennett moved, at the request of the Staff Accountant, that the 2025 Chemical and Fertilizer Bids, be approved. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Austin Brooks, Staff Accountant presented the 2025 Fuel and Gasoline Bid for approval. 21st Century Reed Oil was the sole bidder for fuel & gas. Germaine Bennett moved, at the request of the Staff Accountant, that the Fuel and Gasoline Bid, be approved. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Aaron Young, Executive Director presented a request to approve the 2025 Rental Rates. Germaine Bennett moved, at the request of the Executive Director, that the 2025 Rental Rates, be approved. The motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Aaron Young, Executive Director presented a request to approve the 2025-2027 Mill Creek Golf Course Food & Beverage Lease. Germaine Bennett moved, at the request of the Executive Director, that the 2025-2027 Mill Creek Golf Course Food & Beverage Lease, be approved. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Aaron Young, Executive Director presented a request to approve the 2025-2027 Wick Recreation Center Food & Beverage Lease. Germaine Bennett moved, at the request of the Executive Director, that the 2025-2027 Wick Recreation Center Food & Beverage Lease, be approved. The motion was seconded by Jeff Harvey after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Jaime Yohman, Community Engagement Director presented a request to approve the 2025 Cancellation Policy for Fellows Riverside Gardens. Germaine Bennett moved, at the request of the Community Engagement Director, that the 2025 Cancellation Policy for Fellows Riverside Gardens, be approved. The

motion was seconded by Tom Frost after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Randy Campana, Chief of Police presented and requested approval of the Lexipol Policy Updates for December 2024. Germaine Bennett moved to approve the request as presented by the Chief of Police. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Justin Rogers, Director of Planning & Operations presented bids for the Vickers Nature Preserve Pavilion for approval. It is recommended that the low bidders "Alternate No. 1 Split Face CMU in lieu of stone (Deduct)" and "Alternate No. 2 Roof Finish Materials (Deduct) items at a total of \$142,000 be accepted, therefore lowering the bid to a total of \$900,000. It is further recommended that Brock and Associates Builders be awarded the contract for the project named "Vickers Nature Preserve Pavilion" at the grand total amount bid (base bid + alternate 1 + alternate 2) of \$900,000. Germaine Bennett moved to approve the bid for the Vickers Nature Preserve Pavilion as presented by the Director of Planning & Operations. The motion was seconded by Paul Olivier after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Aaron Young, Executive Director provided a summary of the written reports provided by the liaisons to the Citizens Advisory Committees for 2024. Aaron acknowledged that some committees appear more dedicated than others based on attendance and meetings held.

Justin Rogers, Director of Planning & Operations provided the Board with a 2024 Capital Improvements Summary presentation.

Chris Litton, Development Director presented the MetroParks Foundation deposit report for the period of November 1-30, 2024, at a total of \$12,248.99 for approval. Germaine Bennett moved at the request of the Director of Development to accept the deposit report for the period of November 1-30, 2024, at a total of \$12,248.99. The motion was seconded by Tom Frost, after discussion, the roll being called upon its adoption, the vote resulted as follows:

Voting Aye: Bennett, Frost, Harvey, Olivier  
Voting Nay: None

Public Comments to the Board: (see sign-in sheet)

- Lana Van Auker thanked the Save the Deer Group for participating in the recent parade. She read a prepared statement against the deer management program.
- Jerry Serbel wished everyone a Merry Christmas and Happy New Year. He doesn't understand the new policy on addressing the Board. He is against the deer management program, the archery portion in particular.
- Mickey Drabison questioned why Board members don't get checked via the metal detector. He stated that he trust the MetroParks police. He thanked the Board for the proper location of the flag.

Commissioner Comments:

- Tom stated that he was checked by Police at the detector.

- Jeff thanked Randy for the work that he has done on behalf the Park over the years. He looks forward to working with Joe.
- Paul thanked everyone for a successful 2024.
- Germaine thanked Randy for his service and wished everyone a Happy Holiday. Germaine stated that we have heard the other side and called for everyone to respect the positions of each side.

The next meeting is scheduled for Monday, January 13, 2024, at 5:00 p.m., in McMahon Hall located at the MetroParks Farm.

There being no further business, the meeting was adjourned at approximately 6:00 p.m. There was a motion to adjourn

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Presiding Officer

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Secretary